

CHELTENHAM MOTOR CLUB

Rules passed by resolution on 23 March 2026



1. TITLE

- 1.1. The name of the Club shall be "Cheltenham Motor Club Ltd", hereafter referred to as "the Club".
- 1.2. The Club will be run by a Committee of Management as described in Rule 6 and hereafter referred to as "the Committee".

2. OBJECTS

- 2.1. To further the interests of motoring and motor sport.
- 2.2. To promote motor competitions in accordance with the Rules of the Motorsport UK or Auto-Cycle Union.
- 2.3. To arrange tours, lectures, discussions, social and other meetings.
- 2.4. To afford members such benefits and privileges as it may be possible to arrange.
- 2.5. Do all other things which seem to be incidental or conducive to the attainment of the above aims.

3. MEMBERSHIP

- 3.1. The members of the Club shall be Full, Associate, Family or Honorary:
 - 3.1.1. **Full membership** entitles the holder to enjoy the full privileges of the Club. Application for membership from persons under the age of 18 years must be countersigned by a parent or guardian and voting rights will not be available until the member has reached their 18th birthday.
 - 3.1.2. **Associate membership** entitles the holder to enjoy the social privileges of the Club without the right to take part in, under the Club's name, motorsport events (Motorsport UK or Auto-Cycle Union permitted), vote at any General Meeting or sit on the Committee of the Club.
 - 3.1.3. **Family membership** is available to any family unit. A nominated member of the family unit shall hold Full membership whilst all others in the family shall be deemed associate members.
 - 3.1.4. **Honorary membership** - the Committee shall have the power to elect or remove, from time to time, a limited number of honorary memberships (including Life membership) without subscription. Honorary members enjoy the same privileges as Full members.
- 3.2. The Committee may refuse to admit any person as a member without giving reasons for doing so. Any membership fee paid in advance shall be returned to the unsuccessful candidate.
- 3.3. A member shall cease to be a member:
 - 3.3.1. if he or she gives to the Secretary written notice of resignation of his or her membership; or
 - 3.3.2. if he or she fails to pay any subscription within one month after the due date of payment; or
 - 3.3.3. if the member is expelled from the club. See Rule 12
- 3.4. The annual membership subscriptions shall be determined by the Committee, as and when it thinks fit. All subscriptions become due on January 1st.

4. OFFICERS

- 4.1. The officers of the Club shall consist of a President, Chairperson, General Secretary and Treasurer to be elected at the Annual General Meeting. A Vice-President and/or a Vice-Chairperson may also be elected at the discretion of the AGM.
- 4.2. Any officer shall be removable at any time by a majority of three-quarters of the voting members present at a Special General Meeting called for that purpose.
- 4.3. Any officer may retire by giving one week's prior notice to the Secretary, and all officers shall retire at the end of each Annual General Meeting but shall be eligible for re-election at that meeting.
- 4.4. The President and Vice-President (if applicable) are, by virtue of their position, members of all committees of the Club and may take part in its proceedings with power to vote on all matters.

5. TRUSTEES

- 5.1. There shall be no fewer than three nor more than four Trustees of the Club. Trustees shall be admitted to all meetings of the Committee and may take part in its proceedings with power to vote on all matters.
- 5.2. Trustees, who may or may not be members of the Club, shall be appointed by the Committee and the property of the Club (other than cash which shall be under the control of the Treasurer) shall be vested in them to be dealt with by them as the Committee will from time to time direct by resolution (of which an entry in the minutes shall be conclusive evidence).
- 5.3. No Trustee may hold an elected position on the Committee.
- 5.4. The Trustees shall hold office until death or resignation or until removed from office by a resolution of the Committee for any reason which may seem sufficient to a majority of those present and voting at any Committee meeting.
- 5.5. When it becomes necessary to appoint any new Trustee the Committee shall by resolution nominate the person to be appointed the new Trustee. For the purpose of giving effect to such nomination the President is hereby authorised as the person to appoint new Trustees of the Club within the meaning of section 36 of the Trustee Act, 1925 and shall by deed duly appoint the person so nominated by the Committee as a Trustee of the Club and the provisions of the Trustee Act, 1925, shall apply to any such appointment.

6. COMMITTEE OF MANAGEMENT

- 6.1. The Committee shall consist of the Chairperson, Secretary, Treasurer and Committee members, each of whom will be elected at the Annual General Meeting together with all sub-committee chairperson(s) (see rule 6.8). All members of the Committee shall be 18 years of age or over.
- 6.2. Any vacancies occurring during the year may be filled by this Committee.
- 6.3. The Committee shall meet at least once a month and five voting members shall be required to form a quorum.
- 6.4. Only Full, Life, Honorary or nominated member of a Family membership may be eligible for election to the post of Officer of the Club or to the Committee.
- 6.5. Any member nominated for election to the Committee must be present at the Annual General Meeting at which the election takes place for such nomination to be valid except if the Chairperson of the Meeting directs otherwise.
- 6.6. Any member of the Committee failing to attend three consecutive meetings without a reason acceptable to the Committee may be removed from the Committee by a majority vote of the Committee.
- 6.7. An Executive Committee consisting of the Chairperson, General Secretary, Treasurer and three members of the Committee may be formed. Such committee to have full powers to act on behalf of the Club in an emergency or as directed by the Committee. Five voting members form a quorum.
- 6.8. Sub-committees - the Committee may at any time approve a sub-committee to be responsible for an aspect of the Club's affairs. The Chairperson of a sub-committee shall be elected from within that committee at its Annual General Meeting and this position shall be ratified at the following Club Annual General Meeting. As a minimum, there shall always be a Car Committee acting as a sub-committee of the Committee. The size of each sub-committee and the number required to form a quorum shall be determined by the Committee.
- 6.9. Nominations for Committee positions shall be made prior to each Annual General Meeting. Nominations shall be made as directed by the General Secretary within the notification of the Annual General Meeting. Nominations shall open 21 days before the Annual General Meeting and close 14 days later. Each nomination for the Officers of the Club requires a proposer and seconder both of whom shall be Full members of the Club.
- 6.10. The Committee shall manage all the affairs of the Club (including, subject to the terms of the Club Premises Certificate, the purchase for the Club and the supply by the Club of intoxicating liquor and the fixing of the permitted hours for the supply and consumption of it) and shall have power to do everything necessary for that purpose.
- 6.11. The Committee shall ensure that alcohol is not supplied, or intended to be supplied, to members on the premises otherwise than by or on behalf of the Club and is not supplied to anyone under the legal drinking age.
- 6.12. The proceeds of the supply of intoxicating liquor shall be carried to the credit of the Club funds for the benefit of the members generally. No person shall be paid at the expense of the Club any commission, percentage or similar payment on or with reference to the purchase of intoxicating liquor by the Club, and no person derive any financial benefit from the supply of intoxicating liquor by or on behalf of the Club to members or guests, apart from any benefit which may thereby accrue to the Club as a whole.
- 6.13. The Committee shall ensure that the money and property of the Club, and any gain arising from the carrying out of the Club's activities, is not applied otherwise than for the benefit of the Club
- 6.14. Except as hereinafter provided, the Committee or any officer authorised by them in writing, shall have the power to give orders to tradesmen and others for goods and services necessary for the Club.
- 6.15. The Committee shall arrange for suitable third party, employer, public liability and other insurance for the benefit of the Club, its Committee, Officers and Trustees.
- 6.16. The Trustees and members of the Committee shall not be liable (otherwise than as members) for any loss suffered by the Club as a result of the discharge of their respective duties on its behalf, except such loss as arises from their respective willful default, and they shall be entitled to an indemnity out of the assets of the Club for all expenses and other liabilities incurred by them in the discharge of their respective duties.

7. GENERAL MEETINGS

- 7.1. At all General Meetings of the Club every member of the Club shall be entitled to be present and every Full and Honorary member shall be entitled to have one vote and no more upon every motion, provided that in the case of equality of votes the Chairperson of the Meeting shall have a second or casting vote.
- 7.2. The quorum shall be 12 voting members or 20% of the total voting membership whichever is the fewer.
- 7.3. For the purpose of voting at any General Meeting of the club any fractional values will always be rounded up (e.g. 20% of 51 is 11)

8. ANNUAL GENERAL MEETING

- 8.1. An Annual General Meeting shall be held in the first quarter of each year.
- 8.2. Notice of the date for the Annual General Meeting shall be given at least 21 days prior to the meeting by the General Secretary.
- 8.3. The business of the Annual General Meeting shall include
 - 8.3.1. to receive the Chairperson's report of the activities of the Club during the preceding year;
 - 8.3.2. to receive sub-committee reports of their activities during the preceding year
 - 8.3.3. to receive and consider the accounts of the Club for the preceding year
 - 8.3.4. to elect officers and other members of Committee;
 - 8.3.5. matters for Any Other Business. Items for consideration shall be sent to the General Secretary and must be received at least seven days prior to the meeting.
- 8.4. Resolutions at Annual General Meetings shall be passed by a simple majority of the votes entitled to be cast by the members present at the meeting. Voting shall be by a show of hands unless at least five members present entitled to vote request a secret ballot, in which case such a ballot shall be held. In the event of a tied vote for and against any resolution the Chairperson of the Meeting has a second or casting vote.

9. SPECIAL GENERAL MEETING

- 9.1. A Special General Meeting shall be called by the General Secretary whenever directed by the Committee, or at the request in writing of no less than one-fifth of the voting members of the Club. The request shall state the object of such a meeting, which shall be communicated to the members. Notice of the meeting shall be given no more than 21 days after the receipt of the request and at least seven days before such a meeting to be given to each member of the Club.
- 9.2. Resolutions at Special General Meetings shall be passed by a majority of three-quarters of the votes cast by the voting members present at the meeting.

10. FINANCES & ACCOUNTS

- 10.1. The financial year of the Club shall end on the 31st day of December in every year, to which day the accounts shall be balanced and drawn.
- 10.2. As soon as is practicable, after the end of the financial year, there shall be prepared a statement of the assets and liabilities of the Club at the end of the financial year and a statement of income and expenditure during that year.
- 10.3. Unless otherwise agreed by the Committee and recorded in the Committee minutes all monies received by the Club shall be paid into an account in the name of the Club at bankers appointed by the Committee, and cheques and other instruments drawn on and directions to the bankers shall be signed or authorised by not less than two Officers.
- 10.4. No action involving expenditure in the name or on behalf of the Club shall be taken, and no undertakings which would commit the Club to expenditure or other liability shall be made without the prior authority of a resolution of the Committee, except that the Treasurer and Secretary shall be authorised to expend up to a sum to be determined by the Committee without the authority of the Committee so long as retrospective authority is sought at the next committee meeting.
- 10.5. The Chairperson, Treasurer and Trustees of the Club may borrow, with the approval of the elected Committee a sum of up to £10,000 on behalf of the Club. Any larger sum may only be borrowed upon a successful resolution at a Special General Meeting.

11. CLUBHOUSE

- 11.1. Intoxicating liquor shall be supplied on the Club premises to members and guests signed in under rules 11.2 and 11.3 hereof during the hours as determined by the Committee. During said hours, members only may purchase intoxicating liquor for consumption off the premises. The Committee shall have the power to curtail from time to time, these hours in which intoxicating liquor may be supplied.
- 11.2. Every member shall be permitted to introduce a guest or guests.
 - 11.2.1. A guest membership fee determined by the Committee will apply except where rule 11.2.3 applies.
 - 11.2.2. The Committee shall determine the maximum number of visits a guest can make before being requested to join as a member.
 - 11.2.3. Members of other clubs and associations can, at the discretion of the Committee, be afforded temporary Associate Membership for the duration of their visit.
- 11.3. The Committee shall be empowered to invite from time to time guests for the purpose of meetings, sporting competition or functions inside the Clubhouse. The guests' names shall be entered in the guest book by the member organising the event to which the guests have been invited. The guests shall be restricted to the facilities and the Club set aside for the event. The member organising the event shall be present at the event and shall be responsible for the behaviour of the guests throughout the visit and shall be responsible for ensuring that the guests comply with these Rules while on the Club premises. Guests introduced into the Club under this rule may order and pay for the supply of intoxicating liquor whilst attending the event to which they have been invited.
- 11.4. No drunkenness, bad language or disorderly conduct shall be permitted in the Club premises under penalty of removal from the premises and possible disciplinary action.

12. DISCIPLINARY

- 12.1. Any dispute between a) members, b) a member and the Club/Committee, or c) between Committee members, concerning the Club and any complaint against a member, may be dealt with by the Committee (or a sub-committee) of the Club, who may adopt a procedure suitable to the circumstances to deal with the matter in as impartial a manner as possible, allowing a party to be informed in good time in writing of all allegations, be accompanied to a hearing, afforded an opportunity to answer any allegations, and having been given a reasoned decision in writing, be afforded, if practical, an appeal.
- 12.2. The Committee shall have the power to reprimand, fine, suspend membership or expel from membership a member if his or her conduct, whether within the Club premises or elsewhere, is injurious to the good name of the Club or is such that in the opinion of the Committee it renders him or her unfit to be a member.

13. EQUAL OPPORTUNITIES

- 13.1. The Club will ensure that the talents and resources of all members are utilised to the full and that no member receives less favourable treatment on the grounds of sex, disability, marital status, creed, social class, colour, ethnic group, age or sexual orientation, or is disadvantaged by conditions or requirements which cannot be shown to be relevant to performance and legal.

14. COMMUNICATIONS

- 14.1. Wherever possible, communication shall be made electronically with all members. This will include notification of Annual and Special General Meetings. It is the responsibility of each member to ensure that any change of contact details are lodged with the Membership Secretary.
- 14.2. Any member who has not provided means of electronic communication will be communicated with via mail.

15. USE OF CLUB NAME AND ADDRESS.

- 15.1. The name and address of the club shall not be given by a member as his address for personal, trade, advertising or business purposes or in connection with any legal proceedings.
- 15.2. No member may act on behalf of the Club without the express permission of the Committee.

16. DISSOLUTION

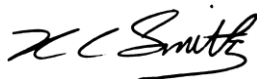
- 16.1. The Club may be dissolved;
 - 16.1.1. by a resolution at a Special General Meeting called for that purpose such resolution must be passed by a three-quarters majority of the members present at that meeting and entitled to vote;
 - 16.1.2. by a resolution of the Committee if the number of voting members is less than ten for a period of not less than six months.
- 16.2. The dissolution shall take effect from the day when the resolution is passed and the Committee shall be responsible for the winding up of the Club and dealing with the assets and liabilities of the Club.
- 16.3. If any assets remain after the discharge of all debts and liabilities of the Club they shall be distributed as seen fit by the Committee. No member shall benefit personally from any distribution which shall go to bodies recognised by either the Motor Sports Association or Auto Cycle Union.

17. POWER OF DECISION

- 17.1. Any matter not provided for in these Rules, or any question over the interpretation of these Rules, shall be dealt with by the Committee whose decision shall be final.

18. RULE MODIFICATION

- 18.1. No alterations or additions shall be made to these rules, except by a majority consisting of three-quarters of those present at any General Meeting. Notice of any proposed alteration or addition shall be given within the notice of the meeting.



Chairman: Kevin Smith